

# CHILD DEVELOPMENT CAREERS

## Administration of Child Care Programs

### Advanced Certificate, 11 credits



A manager of an early childhood or afterschool program has complex responsibilities that require a wide range of knowledge and skills. The Administration of Child Care Programs is designed to build students' knowledge and abilities to adequately and effectively evaluate the qualifications and performance of employees, develop sound personnel practices, oversee the purchase, care and maintenance of equipment, develop and evaluate sound curricula, build and maintain professional relationships with parents, staff and colleagues, and respond sensitively to the diverse needs of children, their parents and staff. To be enrolled in the Advanced Certificate program, students must have 17 credits in Child Development Careers or related field, or advisor approval.

*A National Association for the Education of Young Children (NAEYC) Approved Director's Credential*

**This is a sample program plan based on a FALL start date and full-time enrollment with no college readiness course requirements.**

**NOTE:** All program plans are preliminary and curriculum may change without notice. Your catalog of record may have different requirements.

#### Semester One — 11 Credits

Course ID	Course Name	Credits
MKT 1900	Principles of Management	3
MKT 1930	Human Resources Management	3
ACCT 1810 <i>or</i> ACCT 1814	Financial Accounting <i>or</i> Payroll Accounting	3
CDEV 2940	Managing Multiple Sites	1
CDEV 2990	Practicum Project	1

#### Eligibility Requirements

To be enrolled in the Child Development program, the following requirements must be met:

- A background study conducted by the Minnesota Department of Human Services
- A high school diploma, an equivalency certificate, or participating as a PSEO student
- A grade of C or higher is required in Child Development technical courses

**Program Location:** North Mankato Campus

**Admission Dates:** Fall or Spring Semester

**Courses may be delivered on ground, online or hybrid.**

Contact Advisor for online option availability.

For more information: (507) 389-7200 | admissions@southcentral.edu

#### Program Advisors:

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